

GOTHERINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 11th of March 2014

Venue **The Church Centre, Gotherington**

Present Councillors David Hearn, Iain Angus, Ralph Price, Jacquie Waine, Sylvia Stokes, Caroline Ryman, John Stroud, Ellen Cooke and Phil Aplin.

In attendance David Roscoe (Clerk), and 27 members of the public.

1076. APOLOGIES

- 1076.1 No apologies were received.

1077 DECLARATIONS OF INTEREST

- 1077.1 Councillor Waine declared an interest in agenda item 22a, Book Writing Project and therefore took no further part in those discussions.

1078. WRITTEN REQUESTS FOR DISPENSATION

- 1078.1 None received

1079 APPROVAL OF MINUTES

- 1079.1 The minutes of the meeting held on 11th February 2014 were approved and signed by the Chairman.

1080. CLERK'S REPORT

- The clerk reported on actions from the last meeting as follows:

Minute Item No	Description	Responsibility	Action Taken
838.1	RTC incident at Gotherington Cross: this incident was still under police investigation and therefore could not be fully discussed. Action: The clerk will write to Highways to inform them that, once the investigation has been completed, the Parish Council will be looking to Highways to undertake a speed survey at their own cost. Action: The clerk will write to the Police to request that the Parish Council be informed when the investigation has been completed and to let us know what the conclusions are.	Clerk	PCSO Dan Mitchell reported that no information will be released until after the inquest which was imminent 1/12/13. Clerk has written to Inspector Oliver Hughes and awaiting reply. Update 12/2/14 SIO PS Kania investigating. No prosecution being pursued. SIO says no further information until inquest held. No date set.
998.1	Councillor Price reported that the drain was still blocked. Action: The clerk will inform Richard Waters following his agreement to resolve the issue earlier in the year	Clerk	Richard Waters informed 24/11/13. He confirmed this would be attended to when resources allowed. Clerk has requested help from Cllr Bird to progress
1042.2	The clerk will discuss the separate email list held by the village website with the web master to ensure it complies with Data Protection Rules and it be established who is the Data Controller in this case.	Clerk	Ongoing. Clerk has submitted proposal for March Meeting
1045 .1	The Clerk to seek clarification regarding the Dawn Patrols from a senior officer and to establish a timetable of village visits.	Clerk	Completed
1045 .2	The clerk will request that Paul Bowden from the Environment Department make a presentation at the next Parish Council meeting.	Clerk	Presentation arranged for the March meeting

1045 .3	Councillor Aplin will forward photographic evidence that has been obtained to the Environment Agency for their advice on further action.	Cllr Aplin	Completed
1046.1	The Clerk will write to the Integrated Transport Unit at GCC asking if there are any plans to re-route the bus service and to possibly extend the 527 service into the early evening.	Clerk	A letter issued to the Integrated Transport Unit 20/1/14. Comments made under the "Scheme for Buses to Cheltenham-Homelands1 Conclusion" was raised with Councillor Keyte who would check the position.
1047 .1	It was agreed that residents should be responsible for the area outside their own homes. Action: Howard Samuels volunteered to write something to add into TOPICS calling for volunteers.	Howard Samuels	Outstanding
1059.5	It was agreed that the clerk write to Richard Price with the Councils bank details with regard to the offer of a donation	Clerk	Awaiting clarification from Richard Price regarding signing authority before the money can be transferred.
1062.1	Raspberry Patch: The clerk would inform the developers and ascertain their availability.	Clerk	Completed
1065.1	It was noted that water was still escaping along 18-20 Gretton Road and is concern about freezing. Action: The clerk will raise again with Highways.	Clerk	Highways informed 18/2/14. March Agenda Item
1065.2	The clerk will report a dip in Malleson Road outside Barefoot House (may be the result of a collapsed drain).	Clerk	Highways informed 18/2/14. March Agenda Item
1066.2	Dog Fouling Leaflets: The slight amendments were agreed. Action: The clerk will print 150 copies and deliver to Councillor Waine.	Clerk	Completed
1067.1	Hazel Trees: Councillor Stroud agreed to inspect and undertake pruning if required.	Cllr Stroud	Completed
1068.1	Village Hall Acoustics: The clerk would produce a letter of support for signing by Councillor Aplin.	Clerk	Completed
1069.1	To just undertake renovation of the courts would cost up to £5K. It was resolved that renovation would be the best course of action and agreed a cost of up to £5000.	Cllr Aplin	Ongoing
1070.1	The clerk would produce a costed proposal to implement a separate Parish Council Web Site for the next meeting.	Clerk	Completed
1071.1	CCTV Replacement: Councillor Aplin to obtain costings for next year's budget and to liaise with the Village Hall	Cllr Aplin	Ongoing
1072.1	Councillor Ryman would provide contact details for the clerk to approach the appropriate authorities to undertake a double yellow line assessment.	Cllr Ryman	Completed

1081. BOROUGH COUNCILLOR'S REPORT

- 1081.1 No Report.

1082. COUNTY COUNCILLOR'S REPORT

- 1082.1 No Report.

The meeting was adjourned whilst members of the public could make comments under Public Question Time

1083. FINANCE

- 1083.1 Bank Reconciliation & Receipts & payments information was circulated by David Roscoe (RFO) and were accepted. Proposed Councillor Hearn, seconded Councillor Waine. Unanimous

- 1083.2 Accounts for payment

It was resolved that the following payments be approved. Proposed Hearn seconded Cllr Aplin. Unanimous

Date	Payee – Description		Amount £
11/02/2014	The Poppy Appeal	Donations	17.00
12/03/2014	D Roscoe	Mar Salary	323.96
30/03/2014	HMRC	Tax	243.00
14/02/2014	British Gas	Gas	152.83
03/03/2014	GRCC	Contribution towards gateways	
11/03/2014	D Roscoe	Clerks Expenses	37.29
11/03/2014	Dawn Til Dusk	Cleaning	96.00
11/03/2014	British Gas	Gas	82.17
11/03/2014	GAPTC	Subscriptions	215.13
11/03/2014	P Aplin	Web Site Hosting	21.56
11/03/2014	David Ward	Parish Plan expenses	20.98

- 1083.3 **It was resolved that** the clerk's expenses be paid. Proposed Councillor Waive, seconded Councillor Cooke. Unanimous.
- 1083.4 The budget was reviewed and accepted.
- 1083.5 Review of current assets. **Action:** It was agreed that Councillor Ryman undertake a review of assets making allowance for depreciation and additional items. It was recommended that a valuation of the Village Hall be undertaken.

1084. PLANNING MATTERS

- 1084.1 Update on outstanding Planning Matters.

Appl Number	Application	Update
13/01285/LBC	Baldwins Farmhouse 29 Gretton Road Gotherington GL52 9EP	New internal doorway and refurbish utility room/toilet to create shower room and utility room (Grade II Listed Building Ref: 1091682) Permit
14/00111/FUL	8 Cleeve Road Gotherington GL52 9EW	Proposed rear garden equipment/summer house building. No objections from the PC

1085. UPDATE RISK REGISTER

- 1085.1 The Risk Register was reviewed and updated.
- 1085.2 It was reported that the tarmac track around the playing field was cracking up.
- 1085.3 It was reported that there were potholes in the Rex Rhodes car park.

1086. POTENTIAL DEVELOPMENT ON THE RASPBERRY PATCH

- 1086.1 It was agreed that we need to do a Neighbourhood Plan and a Housing Needs Assessment but need to be clear with regard to the brief for the survey.
- 1086.2 It was agreed that the Parish Council need another meeting with TBC to establish what criteria is required for affordable housing/social housing. **Action:** The clerk would arrange a meeting with TBC.
- 1086.3 It was acknowledged that linear development in the village could possibly be considered.
- 1086.4 It was recommended that a planning consultant could be appointed to assist with a Neighbourhood Plan and 3 quotes be obtained.

1087. GOTHERINGTON PARISH PLAN

- 1087.1 The Parish Plan had been produced but not yet printed and there was no funding for printing costs. It was agreed that 400 copies of the plan should be printed at a cost of £615.50. Proposed Councillor Angus, seconded Councillor Aplin. Unanimous
- 1087.2 GAPTC was complimentary about the plan.
- 1087.3 The original Parish Plan team will organise distribution.

1088. DOG FOULING PRESENTATION

- 1088.1 The presentation did not take place.
- 1088.2 Councillor Waive confirmed that the leaflet would be distributed this weekend.

1089. HIGHWAYS

- 1089.1 Councillor Stokes confirmed that she was meeting with Richard Waters on Thursday 13/3/14 for an on-site visit at Manor Lane and Gretton Road and to also discuss the feasibility of a traffic mirror.
- 1089.2 The flooding under the railway bridge had now cleared.

1090. TRAFFIC SURVEY

- 1090.1 It was agreed that the traffic survey should take place on the A435 after Easter. Proposed Councillor Stokes, seconded Councillor Waine. Unanimous

1091. VILLAGE GATEWAYS

- 1091.1 Councillor Aplin confirmed that signs were to be installed by the end of the month.
- 1091.2 A decision on the 40 mph sign was still awaited but the police have agreed to the change.

1092. REFURBISHMENT OF REX RHODES BUILDING

- 1092.1 Councillor Stokes recommended that a survey be done to assess the total refurbishment required by the current working party (Councillors Hearn, Angus, Aplin and Price)
- 1092.2 It was recommended that liaison with the nursery be undertaken at the same time.

1093. MILLENNIUM SIGN

- 1093.1 Councillor Cooke informed Council that the sign was swaying and had to be removed. Some refurbishment was required to the sign and ironwork plus securing posts. **It was resolved that** repairs could proceed up to £300. Proposed Councillor Hearn, seconded Councillor Stokes. Unanimous.

1094. TENNIS COURTS

- 1094.1 **It was resolved that** a new playing sheet box be purchased up to the cost of £50. Proposed Councillor Angus, seconded Councillor Waine. Unanimous.

1095. PARISH COUNCIL WEB SITE AND DATA PROTECTION

- 1095.1 **It was resolved that** the clerk should register as Data Controller under the Data Protection Act. Proposed Councillor Ryman, seconded Councillor Stokes. Unanimous. **Action:** The clerk will complete the registration.
- 1095.2 The Council considered the proposal to implement its own Parish Council Website. Proposed Councillor Stokes, seconded Councillor Waine. 3 in favour, 4 against, 2 abstentions. The proposal to implement a Parish Council Website was not carried

1096. PARISH MEETING

- 1096.1 It was agreed that the Parish Meeting would take place on a date to be agreed in May..
- 1096.2 Suggestions included a presentation on the Parish Plan and a talk about the JCS and developing a Neighbourhood Plan by TBC. Also that a Gotherington Medal be awarded.
- 1096.3 **Action:** The clerk to ensure that the Village Hall is available.

1097. REQUEST FOR FUNDS

- 1097.1 Requests for funds were received from the following:
 - 1097.1.1 The Local Book Writing Project.
 - 1097.1.2 The Winchcombe Day Care Centre
 - 1097.1.3 Roses Theatre .
- 1097.2 **It was agreed that** one or more requests would be supported. Proposed Councillor Hearn, seconded Councillor Angus. Unanimous.
- 1097.3 **It was agreed that** Council would contribute £100 towards the Local Book Writing Projects. Proposed Councillor Stokes, seconded Councillor Ryman. Unanimous.
- 1097.4 **It was agreed that** Council would contribute £100 to the Winchcombe Day Care Centre. Proposed Councillor Hearn, seconded Councillor Stroud. 5 in favour, 3 against, one abstention.
- 1097.5 The proposal to contribute funds to the Roses Theatre was not carried. Proposed Councillor Aplin, seconded Councillor Angus. 2 in favour, 7 against.

1098. WAR MEMORIAL

- 1098.1 Council confirmed, in principle, that Councillor Waine should apply for funding and the outcome would be known by the 31/5/14.
- 1098.2 It was confirmed that jet washing was not desirable.
- 1098.3 The offer to clean the Memorial was gratefully accepted by Council with proper supervision.

1099. TELEPHONE MAST IN WOOLSTONE CHURCH TOWER

- 1099.1 Council agreed this was worth exploring as part of the Parish Plan. **Action:** Councillors Aplin to investigate all options.
- 1099.2 **Action:** The clerk will seek information from the major mobile phone operators.

1100. ITEMS FOR NEXT AGENDA

- 1100.1 To consider the content for the Parish Meeting.
- 1100.2 To consider the Parish Plan Implementation.
- 1100.3 To discuss possible purchase of a bicycle rack.
- 1100.4 To discuss possible purchase of a swing with a flat seat.
- 1100.5 To agree action concerning the track around the Playing Field.
- 1100.6 To agree action regarding the potholes in the car park.
- 1100.7 To agree action concerning a Neighbourhood Plan
- 1100.8 To agree action concerning a Housing Needs Assessment.

1101. DATE AND TIME OF NEXT MEETING

- 1075.1 8th of April at 7.30pm in the Church Centre.
- There being no further business the Chairman declared the meeting closed at 9.40 pm.

Public Question Time

- Disappointment was expressed at the poor quality of the presentation by the developers of the Raspberry Patch and a full written report had been requested. The Chairman confirmed a copy would be published on the village website.
- Other residents confirmed it was an excellent meeting with good attendance however it was a pity the Parish Plan could not have been published and circulated before the meeting. The Council were urged to distribute as soon as possible.
- Comment was made that the properties proposed were not in line with what villages wanted and they required more downsize properties.
- The Chairman confirmed the Parish Council will resist the development in any way they could but would also negotiate the best deal with the Developers.
- It was noted that the Developers had plans to extend into Lawrence's Meadow and that surveyors had been seen surveying Tilley's Field. It was thought that the Raspberry Patch was a small development right for increased development.
- It was recognised there will be a need for a housing survey and to produce a Neighbourhood Plan once the JCS was in place. It was recommended that the Council may want to obtain technical planning advice.
- It was noted that, following Homelands, there was no lack of building in our area but that the Deed of Covenant would prevent the building of houses between Homelands and Gotherington.
- A question was asked how do we express where the affordable homes are sited?
- A question was at what was sustainable housing?
- Caution was expressed that there was still not yet an official planning application and we should wait until the plan is published.
- It was brought to the Council's attention that there was a lot of rubbish due to the rain and residents ought to be responsible for clearing their own drains and gutters in front of their properties. The Chairman confirmed an article on the subject would be printed in TOPICS.
- It was noted that Howard Samuels, Rodger and Jackie Brennan had done a wonderful clearing job along Shutter Lane.
- It was commented that there were still dangerous potholes especially along Manor Lane.
- Comment was made that the War Memorial should be tidied up for the 100th Anniversary. This was on the current agenda to be discussed.

