

Gotherington NDP Steering Group Meeting Minutes
7:00pm on Friday 2nd October 2015 at Phil's house

Present: David Ward, Iain Angus, Howard Samuels, Phil Aplin, Caroline Ryman, Simon Tarling
Apologies: David Hearn, Paul Hughes,

1. The latest GNDP sent to Nick at TBC

David had produced a list of suggested updates to the GNDP sent to Nick Croft. These were briefly discussed and **David** will email the latest GNDP and the list to all on SG.

2. Consultation leaflet

It was agreed that the general format of the Consultation Form will remain as suggested by Phil with a few changes in the text. The name and address of the person completing the form will be mandatory. At the end of the form will be an additional box with the question: "Do you support this document?". The leaflet will be accompanied by an explanatory page that explains the reason for the Consultation Period, what happens next in establishing our GNDP as a legal document and also it will advertise the proposed forum. This forum will be held on one day and evening in the Village Hall and is intended to allow people to ask questions, be reminded on the background to this stage of our GNDP and to obtain help if required.

Phil to complete changes on the flyer and extra page.

It was agreed that the most likely time for these flyers to be delivered is early November this year and the 6-week consultation period would then be extended into January. We will await for the TBC response to establish the start date and ensure the flyers are ready, having been checked by Kirkwells and GRCC before printing. **David** will check with Kirkwells on whether residents must enter their email and telephone numbers.

Flyers will be either collected from houses or from the Village Shop, **Simon** will investigate the possibility of using **Survey Monkey** to allow the flyers to be completed on-line. **David** will talk to Elin about using Survey Monkey (or similar) and the associated costs.

3. Advertising

Posters will be designed that advertise the Formal Consultation Period (this date will be inserted once we know the start date from Nick Croft). The posters will inform residents why we are asking them to read the latest GNDP and complete the flyers and how important this is to Gotherington. It will be in the form of a CALL FOR ACTION. It will also inform them of the date and venue of the proposed Forum.

This poster will also be displayed via Facebook and on the Gotherington web. Bonfire Night and other public gatherings may be used to advertise the consultation period.

4. GNDP Costs

Phil has given assistance to the Parish Council clerk, Gill Cannon, to establish a clear statement of past, present and future costs for our GNDP. This has now been completed, including future funding for the NDP, and will be presented by **Caroline** and **David** at the next Parish Council meeting.

David will ensure that GNDP costs are included in the agenda.

5. Local Green Spaces

There was some discussion on the information sent by Elin Tattersall on Land Area covered by the Meadow, the land search and the planning applications search. Elin is awaiting the reports from the various clubs who have been asked to state why [Freeman's Field and The Meadow are important to the village. **Howard** has already received five reports and will email them all to Elin as soon as possible.

6. Other Matters

Caroline suggested that we should consider redefining our development boundary in light of the proposed new areas of possible development. It was agreed that we should consider this at a future meeting of the SG.

David will telephone Nick Croft to arrange a meeting at TBC to discuss the latest draft GNDP and associated matters. This will be arranged next week if possible. **Howard** and **David** to attend.

Nest Meeting

The date of the next Steering Group meeting will be agreed when we have made progress on the above actions.

David Ward
03/10/15