

# **GOTHERINGTON PARISH COUNCIL**

## **MINUTES OF THE AGM MEETING HELD ON 12TH MAY 2015**

**Venue :** Gotherington Church Centre

**Present :** Councillors David Hearn, Sylvia Stokes, Les Howard, Caroline Ryman, Rod Churchill, Howards Samuels, Bev Osborne, Gill Cannon (clerk), 5 members of the public

**Apologies :** Councillors Allen Keyte and David Ward

### **1. Election of Chairman**

1.1. Cllr Hearn was the only nominate for the position of chairman and was duly elected. Proposed Cllr Sylvia Stokes, seconded Cllr Caroline Ryman. Unanimous

### **2. Declaration of Acceptance of Office: Chairman**

2.2 Cllr Hearn signed the declaration which was countersigned by the clerk.

### **3 Election of Vice Chairman**

3.1 Cllr Stokes was the only nomination for the position of Vice Chairman and was duly elected. Proposed Cllr Hearn; seconded Cllr Ryman. Unanimous

### **4. Declaration of Acceptance of Office : Vice Chairman**

4.1 Cllr Stokes will sign the declaration of Acceptance of Office to be countersigned by the clerk

### **5. Approve the Minutes of the AGM 13/5/14**

5.1 The minutes of the AGM held on the 13th May 2014 were approved and signed by the chairman.

### **6. Appointment of Committees**

6.1 It was agreed that all councillors should be members of the following committees :- Planning and Finance. A group to be formed to offer support to the RFO in the production of the budget.

6.2 Staffing Committee : Cllrs Hearn, Stokes, ward, Samuels and Osborne

6.3 Gotherington School : Cllrs Ryman and Osborne

6.4 Rex Rhodes Building : Cllrs Samuels, Osborne and Churchill

6.5 Playing Field : Cllr Ryman to monitor. Cllrs Churchill, Ryman, Howard and Osborne to work with other users and stakeholders to build working relationships.

### **7. Community Response Group**

7.1 This group is to be called to emergency situations in advance of emergency services.

7.2 **Action** Cllr Hearn - to circulate manual to fellow Cllrs.

7.3 **Action** Agenda item for next council meeting after circulation of manual

### **8. Code of Conduct**

8.1 Code of Conduct to be readopted

**8.2 Action** Clerk to place Code of Conduct and standing orders on website.

**9. Standing Orders**

9.1 Standing Orders to be readopted

9.2 Action Clerk to place Standing Orders on the website

**10. Dates of Council Meetings 2015/16**

| <b>Date</b>     | <b>Time</b> | <b>Type of Meeting</b> | <b>Venue</b>      |
|-----------------|-------------|------------------------|-------------------|
| <b>9//6/15</b>  | <b>7.30</b> | <b>PCC</b>             | <b>Rex Rhodes</b> |
| <b>14/7/15</b>  | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>11/8/15</b>  | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>8/9/15</b>   | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>13/10/15</b> | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>10/11/15</b> | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>8/12/15</b>  | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>12/1/16</b>  | <b>7.30</b> | <b>Budget meeting</b>  | <b>tbc</b>        |
| <b>13/1/16</b>  | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>9/2/16</b>   | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |
| <b>9/3/16</b>   | <b>7.30</b> | <b>PCC</b>             | <b>tbc</b>        |

**The meeting closed at 7.35.**